

Cane River Waterway Commission

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Natchitoches, Louisiana 71457
318-357-3007 office 318-617-3235 cell

February 18, 2020

Commission Members:

**I formally request permission to draft the following:
2020/2021 budget, using your directives for the financial plan, objectives,
assumptions, important features for the General Fund and Capital Fund accounts
from the January –February 2020 meetings.**

**2019/2020 amended budget, using actual and projected funds for fiscal year end to
be with in the 5% over/under as per law.**

**I formally request permission to draft the required resolutions, submit to
legal for review and editing and present at the May 12, 2020 meeting for
introduction as per law.**

**I formally request permission to advertise introduced budget resolutions
and post on the commissions web site, office, and publish in the journal, as per law.**

**I formally request permission to set a public hearing and a public
meeting on June 09, 2020 at 6pm at 244 Cedar Bend (office) to finalize the budget(s)
as per law.**

**I formally request permission to conclude the budget process by
advertising in the Commissions journal the certification notice as per law.**

**I formally advise the commission that all members need to attend the
May 12 and June 09 meeting and that a quorum is required as per law; and that as
per law the budget must be introduced, advertised, and adopted before fiscal year
end. (June 30, 2020). I further advise the Commission that new budget laws
require additional steps, monitoring, and advertising during the fiscal year. In
order to prevent undo cost associated with this process it is recommended that the
Commission finalize budget goals for the current year and not go under any new
contracts during the last two months of the fiscal year.**

Respectfully Submitted,

**Betty Fuller
CRWC Administrator**